

**Parent Advisory Committee Meeting
Meeting Agenda Minutes
April 24, 2025, 6:30 p.m.
Hillpoint Elementary School**

Committee Members Present: (**Board Member Appointees**): Dr. Carletta Artis (**Parent Representatives**): Tia Hall, Charlotte Brooks-Dale, Crystal Hatton (**Teacher Representatives**): Virginia Ashburn, Shajada Hodges, Adrienne Bullock, Katrina Hood, Tamatha Brown, Kimberly Bass (**School Administrative Office**): Jennifer Conner, Melvin Bradshaw

6:30 p.m. Mr. Bradshaw opened the meeting and welcomed everyone.

Meeting Presentation: Agenda items

- Welcome
- Presentation from Shana Corday, English Language Learner (ELL) Division Literacy Coach for Suffolk Public Schools: ***Understanding English Learners: Who They Are & How We Support Them***
- Examples of ELL Flyers from the OCCE
- Approval of Minutes from the March 13, 2025, Title I Parent Advisory Committee meeting
- Early Spring Family Engagement Events for Title I Schools
- SOL Information and Resources
- The SPS Title I Family Engagement Policy for the 2025-2026 school year review

All agenda items were reviewed and discussed.

- ❖ Shana Corday, English Language Learner (ELL) Division Literacy Coach for Suffolk Public Schools, shared her presentation on ***Understanding English Learners: Who They Are & How We Support Them***. The presentation discussed the terminology used to describe English Language Learners (ELL) and English Learners (EL). It also shared the number of EL students in the school system and how they are identified. The most common accommodations for these students were discussed, and an interactive activity was demonstrated with the group to get their input on a specific ELL situation.
- ❖ The late February 2025 and early March 2025 Family Engagement events for Title I schools were highlighted, and photos were shared.
- ❖ The committee received information on SOL resources, such as Chromebook updates, and how they can help students prepare for testing.
- ❖ The SPS Title I Family Engagement Policy for the 2025-2026 school year was shared and reviewed with the committee, and members were asked to send any needed

updates or changes. No changes were requested.

❖ At 7:30 p.m., the meeting was adjourned.